



Welcome to a new school year!

My name is Priscilla Choi, and I will be your academic advisor this school year. I am so excited to be working alongside you to make this year a wonderful education experience. Your point of contact is your school's administrator, so please contact him or her if you need any assistance!

LUOA Homepage

Please take some time to look over our homepage to find different information regarding our curriculum and team. I would highly recommend looking over the Parent Agreement and Student Handbook before starting to progress into the school year. www.libertyonlineacademy.com

Students can access the curriculum by clicking on the link below:

<https://luoa.instructure.com/>

Student Login for Curriculum

Students will be using the Username and Password that was set up during the Claim Account process. If you are having trouble with your login information, please contact your school administrator. If you cannot remember your password, please contact the University's HelpDesk at (866) 447-2869.

Curriculum

LUOA is a fully accredited private academy that follows the Virginia state standards for its curriculum. LUOA takes all steps necessary to maintain a biblical worldview in our staff, faculty, and curriculum. We trust God to work through our team and curriculum to change the lives of our families according to His will!

We are excited to launch our updated & exclusive curriculum this year! We have worked very hard over the past few years to put this curriculum together. It was written by members of our own faculty, other certified teachers, and even Liberty University professors. We have gone to great lengths to ensure that this curriculum is rich in content and creativity. Still, we ask that you come alongside us by providing your feedback. We truly appreciate your views, both positive and constructive, to change for the better. I encourage you to contact me with your comments, and we will work together to make this year a complete success!

Internet Explorer and Safari *do not work* well on the curriculum. *Please download the latest version of [Mozilla Firefox](#) or [Google Chrome](#) for best results!*

Orientation Course

If you have not yet done so, I strongly encourage you to complete the Orientation Course before moving into any assignments in your courses. This course is designed to answer many little questions about the curriculum and bring to light the features of this new platform. You will want to create your profile, update your settings and notifications, and test out the website before jumping into the schoolwork. If you do not have the Orientation Course listed in your courses, please contact your school administrator, and we will add it. *(If this is not your first year at LUOA, you do not have to take the Orientation Course as you should have already completed it in a previous year)*

Supplies

This [link](#) will take you to your supply list on our website. You will also need to have a notebook for each course. The notebooks will be used to take notes in each of your courses.

Daily Work

Daily work lessons consist of a variety of components including text, videos, pictures, games, etc. You will have 2 attempts on these lessons, and the highest score will be saved. If you run into any technical issues, please contact your school administrator for assistance.

Quizzes and Tests

You will only have 1 attempt on quizzes and tests. If you run into any technical issues, your teacher will need to reset the assessment. However, this can be difficult at times, so if the teacher is not able to reset an assessment, please contact your school administrator for assistance.

Teacher Support

There may be times when you need a bit of help from the teacher. The best way to contact your teacher is by sending a message through the curriculum. For immediate assistance, you can call the Teacher Help Line at (866) 418-8741 option #4. This will connect you to a teacher or Department Chair for help on specific concepts or assignments. This is a great resource for you to use once in a while to get additional support. If the Help Line teacher does not answer, please leave a voicemail with your name and phone number, and he/she will return your call.

Teacher Communication

Teachers have 24 hours to answer messages and 24-48 hours to grade assignments. If you would like extra help from your teacher, you can message him/her through the curriculum to set up a conference via chat or webcam. Please take advantage of this feature as it will help you develop good communication with your teachers!

Progress Reports

Teachers – I will be sending progress reports to both you and your students on the 1st and 15th of each month. Please look for these emails and let me know if they are not reaching your email account. This is the best way for us to stay in communication and keep your student on track.

Grading Scale

We are pleased to announce that LUOA is changing from a 7-point grading scale to a 10-point grading scale! Implementing this change will give our students the same advantages as other students across the nation. The rigor of our content is not impacted as we are committed to educational excellence, but this will allow our students to be more competitive as they ultimately transition to college. For your reference, here is our updated grading scale:

A	90 – 100
B	80 – 89

C	70 – 79
D	60 – 69
F	Below 60

Observer Accounts

Teachers and parents – You can keep tabs on your students' progress by logging into your observer account. You have your very own login information to see exactly what your student sees including their lessons, progress, and grades. Once your account has been created, you can access your account through the same login link as your student (please see the blue box above). If you do not have an observer account, please contact your school administrator to set one up.

Weighting Scale

Please note the weighting scale for assignments in our courses:

Exams – 40%

Quizzes – 35%

Daily Work – 25%

I look forward to working with you!

God Bless,

Priscilla Choi
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Liberty University Online Academy

(866) 418-8741

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Online Academy

